



MIDDLESEX-LONDON HEALTH UNIT

REPORT NO. 002-16

TO: Chair and Members of the Board of Health
 FROM: Christopher Mackie, Medical Officer of Health
 DATE: 2016 January 21

**FINANCE AND FACILITIES COMMITTEE:
 JANUARY 14, 2016 MEETING**

The Finance and Facilities Committee (FFC) met at 9:00 a.m. on January 14 ([Agenda](#)). The Committee approved minutes from [December 3, 2015](#) available on the Health Unit website. The following items were discussed at the meeting and recommendations made:

Reports	Summary of Discussion	Recommendations for Board of Health's Consideration
2016 Budget Process Report 01-16FFC	The Committee and other Board members in attendance discussed the 2016 Planning and Budget Templates for the following services areas:	
	Human Resources and Corporate Strategy (Appendix A to Report No. 01-16FFC)	It was moved by Mr. Peer, seconded by Mr. Meyer <i>that the Finance & Facilities Committee review the 2016 Planning and Budget Templates for Human Resources and Corporate Strategy attached as Appendix A to Report No. 01-16FFC.</i>
	Finance & Operations Services (Appendix B to Report No. 01-16FFC)	It was moved by Mr. Meyer, seconded by Ms. Vanderheyden <i>that the Finance and Facilities Committee review the 2016 Planning and Budget Templates for Finance & Operations Services attached as Appendix B to Report No. 01-16FFC.</i>
	Information & Technology Services (Appendix C to Report No. 01-16FFC)	It was moved by Mr. Peer, seconded by Mr. Meyer <i>that the Finance and Facilities Committee review the 2016 Planning and Budget Templates for Information & Technology Services attached as Appendix C to Report No. 01-16FFC.</i>

	<p>Office of the Medical Officer of Health (Appendix D to Report No. 01-16FFC)</p>	<p>It was moved by Ms. Vanderheyden, seconded by Mr. Peer <i>that the Finance and Facilities Committee review the 2016 Planning and Budget Templates for the Office of the Medical Officer of Health attached as Appendix D to Report No. 01-16FFC.</i></p>
	<p>Oral Health, Communicable Disease and Sexual Health Services (Appendix E to Report No. 01-16FFC)</p>	<p>It was moved by Mr. Peer, seconded by Ms. Vanderheyden <i>that the Facilities Committee review the 2016 Planning and Budgeting Templates for Oral Health, Communicable Disease and Sexual Health Services attached as Appendix E to Report No. 01-16FFC.</i></p> <p>It was moved by Mr. Peer, seconded by Ms. Vanderheyden <i>that the Finance and Facilities Committee report to the January 21, 2016 Board of Health meeting recommending that the Board of Health defer approval of these components of the 2016 budget until all budget proposals are available at the February 18, 2016 meeting of the Board of Health.</i></p>

The Committee will receive the remaining Planning and Budget Templates at its January 28, 2016 meeting, cancelling the February 11, 2016 meeting due to quorum.



Christopher Mackie, MD, MHSc, CCFP, FRCPC
 Medical Officer of Health