Routine Monitoring and Reporting Tool

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| **Program Intervention / Component** | **Indicator** | **How will the indicator data be used?** | **Baseline** | **Reporting frequency** | **Benchmarks/ Targets** | **Lead** |
| *Specify the program intervention / component the indicator is related to* | *Specify the indicator and identify the type of indicator (e.g. program process indicator)* | *Will the data be reported on the Annual service plans? PBTs? Balanced Scorecard?* | *What was the baseline measure for the indicator?* | *Specify the when indicator can be reported?* | *Identify the targets/ benchmarks that are appropriate within the identified reporting frequency* | *Who is responsible for calculating the indicator at each reporting time period?* |
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Name of the program: