**STAKEHOLDER ANALYSIS TOOL**

The ***Stakeholder Analysis Tool*** is a brainstorming tool to help assess identified stakeholders’ perspectives and roles in the project. This information will help determine the level of engagement with each stakeholder and if further engagement is required. This tool can be used at any PHASE or *Stage* of the Planning and Evaluation Framework. At a minimum, it is suggested that you consider using the tool at the beginning of each PHASE and consider reviewing as new stakeholders emerge or stakeholder positions change over time.

Instructions:

* Brainstorm and complete this tool with your project team.
* Share and seek feedback from program staff who are familiar with the identified stakeholders to further refine the table.

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| **Stakeholder**  *Who is your stakeholder?* | **Stakeholder Perspectives**  *What are the stakeholder perspectives?* | **Stakeholder Role**  *What is the role(s) of the stakeholder?*  *(Core, Involved, Supportive, Interested)*  *Refer to Engage Stakeholder Guide* | **Level of Engagement**  *How much does the stakeholder need to be engaged?*  *(Inform, Consult, Involve, Collaborate, Empower)*  *Refer to Engage Stakeholder Guide* | **Area of engagement**  *What areas do you need further engagement on and why?* |
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