

**MIDDLESEX-LONDON BOARD OF HEALTH**

**REPORT NO. 01-25QGC**

**TO:** Chair and Members of the Quality and Governance Committee

**FROM:** Emily Williams, Secretary

**DATE:** 2025 February 20

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**2025 QUALITY AND GOVERNANCE COMMITTEE TERMS OF REFERENCE**

**Recommendation**

*It is recommended that the Quality and Governance Committee recommend to the Board of Health to:*

- 1) *Receive Report No. 01-25QGC re: “2025 Quality and Governance Committee Terms of Reference” for information; and*
- 2) *Approve the 2025 Quality and Governance Committee Terms of Reference.*

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**Report Highlights**

- The Board of Health approved striking the Quality and Governance Committee and disbanding the Governance Committee at the January 23, 2025 Board of Health meeting
- Quality and Governance Committee meetings will be held quarterly at 6 p.m. before a regularly scheduled Board of Health meeting.
- The draft Terms of Reference for the Quality and Governance Committee is affixed as [Appendix A](#).
- The Board of Health and Committee Reporting Calendar was approved at the January 23, 2025 Board of Health meeting and is affixed as [Appendix B](#).

**Quality and Governance Committee Terms of Reference for 2025**

At the January 23, 2025 Board of Health meeting ([Report No. 02-25](#)), the Board of Health approved striking the Quality and Governance Committee and disbanding the Governance Committee. Quality and Governance Committee meetings will be held quarterly at 6 p.m. before a regularly scheduled Board of Health meeting in February, May, September and November.

The draft Terms of Reference for the Committee is affixed as [Appendix A](#).

**Quality and Governance Committee Reporting Calendar for 2025**

The quality and governance section of the [2025 Board of Health and Committee Reporting Calendar](#) includes policy review that the Governance Committee conducted, with the addition of providing the Committee (to the Board) quality-related reporting such as strategic planning, organizational performance, privacy statistics and risk management. The reporting calendar was approved by the Board of Health at the January 23, 2025 Board of Health meeting.

The approved reporting calendar is affixed as [Appendix B](#).

**Next Steps**

The Committee may decide to amend the Terms of Reference at their discretion at any time.

This report was prepared by the Secretary of the Board of Health.



**Emily Williams, BScN, RN, MBA, CHE**  
Secretary

**This report refers to the following principle(s) set out in Policy G-490, Appendix A:**

- The good governance and management practice requirements as outlined in the [Ontario Public Health Standards: Requirements for Programs, Services and Accountability](#).

**This topic has been reviewed to be in alignment with goals under the Middlesex-London Health Unit's [Anti-Black Racism Plan](#) and [Taking Action for Reconciliation](#), specifically recommendation #43 (Governance and Leadership, Anti-Black Racism Plan).**