

MIDDLESEX-LONDON BOARD OF HEALTH

REPORT NO. 03-24GC

TO: Chair and Members of the Governance Committee
FROM: Emily Williams, Chief Executive Officer
Dr. Joanne Kearon, Acting Medical Officer of Health
DATE: 2024 October 17

OCTOBER 2024 - GOVERNANCE POLICY REVIEW

Recommendation

It is recommended that the Governance Committee recommend to the Board of Health to:

- 1) *Receive Report No. 03-24GC re: “October 2024 - Governance Policy Review” for information;*
 - 2) *Defer the review of G-210 Investing and G-320 Donations to the November Board of Health meeting; and*
 - 3) *Approve the governance policies as amended in [Appendix B](#).*
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Report Highlights

- It is the responsibility of the Board of Health to review and approve governance by-laws and policies.
- [Appendix A](#) details recommended changes to the by-laws and policies that have been reviewed by the subcommittees of the Board and outlines the status of all documents contained within the Governance Manual.
- There are thirteen (13) policies that have been prepared for review by the Governance Committee ([Appendix B](#)).

Background

In 2016, the Board of Health (BOH) approved a plan for review and development of by-laws and policies based on a model that incorporates best practices from the Ontario Public Health Standards and advice obtained through legal counsel. For more information, please refer to [Report No. 018-16GC](#).

Policy Review

There are eleven (11) policies included as Appendix B that have been reviewed by the Governance Committee and prepared for approval by the Board of Health:

- G-190 Asset Protection

- G-220 Contractual Services
- G-230 Procurement
- G-240 Tangible Capital Assets
- G-250 Reserve and Reserve Funds
- G-310 Corporate Sponsorship
- G-320 Donations
- G-330 Gifts and Honoraria
- G-370 Board of Health Orientation and Development
- G-380 Conflicts of Interest and Declaration
- G-470 Annual Report
- G-500 Respiratory Season Protection

It is noted that there were queries and comments made regarding changes to G-210 Investing and G-320 Donations that require further research. These policies will be brought before either the Committee or Board's consideration at a future meeting.

[Appendix A](#) to this report details the recommended changes for the above by-laws/policies and the status of all documents in the Governance Manual.

Next Steps

It is recommended that the Governance Committee recommend to the Board of Health to approve the policies as amended as outlined in [Appendix B](#).

This report was written by the Manager, Privacy, Risk and Client Relations.



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Chief Executive Officer



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Acting Medical Officer of Health

This report refers to the following principle(s) set out in Policy G-490, Appendix A:

- The Good Governance and Management Practices standard as outlined in the [Ontario Public Health Standards: Requirements for Programs, Services and Accountability](#).

This topic has been reviewed to be in alignment with goals under the Middlesex-London Health Unit's [Anti-Black Racism Plan](#) and [Taking Action for Reconciliation](#), specifically recommendation Governance.