

MIDDLESEX-LONDON BOARD OF HEALTH

REPORT NO. 41-24

TO: Members of the Board of Health
FROM: Matthew Newton-Reid, Board of Health Chair
DATE: 2024 May 16

BOARD OF HEALTH CHAIR ACTIVITY REPORT FOR MARCH AND APRIL 2024

Recommendation

It is recommended that the Board of Health receive Report No. 41-24 re: “Board of Health Chair Activity Report for March and April 2024” for information.

The following report highlights activities of the Middlesex-London Health Unit’s Board of Health Chair for the period of March 8 – May 9, 2024. The 2024 Board of Health Chair is Matthew (Matt) Newton-Reid.

Categories for the Board Chair’s Activity Report are outlined in Governance Policy G-270 - Roles and Responsibilities of Individual Board Members, Appendix B (Chair and Vice-Chair Responsibilities).

Leadership - *Guides and directs Board processes, centering the work of the Board on the organization’s mission, vision and strategic direction*

April 26 Met with the Board Chair of Southwestern Board of Health with the Vice-Chair and Executive Assistant (EA) to the Board of Health

April 18 Attended the Governance Committee meeting

Agendas - *Establishes agendas for Board meetings, in collaboration with the Medical Officer of Health (MOH) and Chief Executive Officer (CEO).*

March 12 Participated in the January agenda review meeting with the Vice-Chair, MOH, CEO and EA

Meeting Management - *Presides over Board meetings in a manner that encourages participation and information sharing while moving the Board toward timely closure and prudent decision-making*

March 21 Presided over the March Board of Health meeting

April 18 Presided over the April Board of Health meeting

MOH and CEO Relationship - *Serves as the Board's central point of official communication with the MOH and CEO. Develops a positive, collaborative relationship with the MOH and CEO, including acting as a sounding Board for the MOH and CEO on emerging issues and alternative courses of action. Stays up to date about the organization and determines when an issue needs to be brought to the attention of the full Board or a committee*

March 12 Participated in the March Executive meeting with the Vice-Chair, MOH and CEO

March 19 Attended the Management/Board Social at the Chef's Table

March 21 Monthly meeting with the MOH

March 21 Monthly meeting with the EA to the Board of Health

April 17 Agenda review with the EA

April 17 Monthly meeting with the CEO

April 17 Meeting with the CEO and EA regarding Board of Health Orientation

Committee Attendance - *Serves as an ex-officio voting member of all committees*

April 18 Attended the Performance Appraisal Committee meeting

April 18 Attended the Governance Committee meeting

This report was prepared by the Board of Health Chair.



Matthew Newton-Reid
Board of Health Chair

This report refers to the following principle(s) set out in Policy G-490, Appendix A:

- The good governance and management standard as outlined in the [Ontario Public Health Standards: Requirements for Programs, Services and Accountability](#).

This topic has been reviewed to be in alignment with goals under the Middlesex-London Health Unit's [Anti-Black Racism Plan](#) and [Taking Action for Reconciliation](#), specifically the Governance and Leadership (ABRP), Governance (TAFR) and Awareness/Education (TAFR) sections.