



TO: Chair and Members of the Board of Health

FROM: Emily Williams, Chief Executive Officer

DATE: 2022 June 16

CHIEF EXECUTIVE OFFICER ACTIVITY REPORT FOR MAY

Recommendation

It is recommended that the Board of Health receive Report No. 42-22, re: “Chief Executive Officer Activity Report for May” for information.

The following report highlights activities of the Chief Executive Officer for the period of May 6, 2022-June 2, 2022.

Standing meetings include weekly Healthy Organization leadership team meetings, SLT (Senior Leadership Team) meetings, MLT (MLHU Leadership Team) meetings, Virtual Staff Town Hall meetings and C3 (COVID Collaborative Committee) meetings.

The Chief Executive Officer was on vacation from May 23 to May 27. The Chief Executive Officer also attended the following meetings:

Client and Community Impact – *These meeting(s) reflect the CEO’s representation of the Health Unit in the community:*

May 30 The CEO, with the MOH attended the City of London Strategic Plan meeting to discuss the Community Profile on behalf of MLHU.

Employee Engagement and Learning – *These meeting(s) reflect on how the CEO influences the Health Unit’s organizational capacity, climate and culture and the contributions made to enable engaged and empowered staff; thoughtful and responsive leadership and organizational structures that support decision-making, innovation and learning:*

May 6 The CEO, with the MOH, met with Legacy Executive Search Partners to discuss the Associate Medical Officer of Health (AMOH) recruitment.

May 10 As part of the Employment Systems Review (ESR) recommendations, the CEO met with the ESR Project Steering Committee.

May 11 The CEO participated in day one of CUPE union negotiations.

May 13 As part of the Provisional Strategic Plan, the CEO attended a meeting to review the Leadership Development Framework.

The CEO met with legal counsel to discuss a confidential union labour relations matter.

May 17 The CEO participated in day two of CUPE union negotiations.

May 18 The CEO participated in day three of CUPE union negotiations.

May 19 The CEO participated in day four of CUPE union negotiations.

May 20 The CEO attended a meeting to discuss MLHU's Hours of Work Policy in order to advance organizational legislative compliance with The Right to Disconnect Bill 27, Working for Workers Act, 2021.

May 30 As part of the Employment Systems Review (ESR) recommendations, the CEO attended a meeting to discuss the current state of gender-neutral washrooms for the health unit.

The CEO, with the MOH met with Legacy Executive Search Partners to discuss the ongoing recruitment for the position of the Associate Medical Officer of Health (AMOH).

June 1 As part of the Employment Systems Review (ESR) recommendations, the CEO met with the ESR Project Steering Committee.

June 2 The CEO attended a meeting to discuss MLHU's Employment Equity Policy.

Personal Development – *These meeting(s) reflect on how the CEO develops their leadership, skills and growth to define their vision and goals for the Health Unit.*

May 18 As part of the CEO's McCormick Care Board membership, the CEO attended and chaired the McCormick Care Quality Committee meeting.

May 31 As part of the CEO's Certified Health Executive (CHE) designation, the CEO attended the Canadian College of Health Leaders (CCHL) CHE commencement ceremony.

Governance – *This meeting(s) reflect on how the CEO influences the alignment of management methods and systems to ensure appropriate structures and resources are in place to achieve the HU's mission and vision. This also reflects on the CEO's responsibility for actions, decision and policies that impact the HUs ability to achieve the requirements as set out under the strategic plan, the Ontario Public Health Organizational Standards (OPHOS), other funder requirements and direction provided by the Board of Health:*

May 9 The CEO attended the MLHU Board of Health April Agenda Review and Executive meeting with the Board Chair and Vice-Chair.

May 19 The CEO attended the Board of Health meeting.

May 31 The CEO attended the Finance and Facilities Committee Agenda Review meeting.

The CEO met with Board Chair as part of their monthly update.

June 1 The CEO met with MLHU's IT service provider, Stronghold IT Services, to discuss updates.

June 2 The CEO attended the Finance and Facilities Committee Meeting.

This report was prepared by the Chief Executive Officer.

A handwritten signature in black ink that reads "E. Williams". The signature is written in a cursive style and is centered within a light gray rectangular box.

Emily Williams, BscN, RN, MBA, CHE
Chief Executive Officer